

## ABERDEENSHIRE INTEGRATION JOINT BOARD ACTION LOG – 23 August 2023 OUTSTANDING ITEMS

Report Name/Piece of work	Action/Owner	Date Added	Date of meeting/Deadline	Decision or Purpose of Report
Revenue Budget Update	Chris Smith	05-Jul-23	Sep-23	Briefing to be provided on underspend on occupational therapy services and steps being taken to target expenditure in this area
Alcohol and Drug Partnership (ADP) Annual Reporting Survey 2022/23	Jeff Shaw	05-Jul-23	11-Oct-23	Further information requested from service on monitoring of alcohol and drug harms or deaths. Report will be presented to IJB at the meeting on 11 October.
Chief Officer's Report	Pam Milliken	10-May-23	Oct-23	Chief Officer to provide a briefing note on implications for new directives on staffing levels in community hospitals, addressing issue of risks and proposed mitigations
Annual Report for vaccine programmes	Pam Milliken	01-Mar-23	11-Oct-23	An Annual Report for vaccine programmes is currently under preparation and is scheduled to go to the NHS Grampian Population Health Committee on 28 September and will be submitted IJB thereafter at the meeting on 11 October.
Analogue to Digital Transition projects	Pam Milliken	01-Mar-23	11-Oct-23	IJB to consider in some detail the work on Analogue to Digital Transition projects at a future meeting.
Moray and Aberdeenshire Out of Hours Nursing Care	Ali McGruther	05-Jul-23	Oct-23	Marie Curie handed back the rapid response element of the contract and will no longer provide the service after 30 September 2023, thereafter an update will be provided to the IJB.  Work is currently ongoing to bring the service in house for Aberdeenshire and Moray and the IJB will be kept informed as this work progresses.
Review of Governance Handbook	Pam Milliken	Mar-22	Sep-23	Report on IJB agenda on 23 August 'Initiation of Review of Governance Handbook and Membership' with proposed timelines for review and completion.